



MORTON COMPREHENSIVE HEALTH SERVICES, INC.

JOB DESCRIPTION

FAMILY PRACTICE PHYSICIAN

STATUS: Exempt
REPORTS TO: Medical Director

JOB SUMMARY: Provide high quality, professional medical care.

ESSENTIAL JOB FUNCTIONS:

1. Provides quality outpatient services on appointment and walk-in basis.
2. Maintains required productivity level as set by the Chief Executive Officer. Productivity standards may be modified as appropriate to job duties, case management responsibilities, and administrative functions.
3. Maintains hospital privileges to provide in-patient continuity of care when appropriate.
4. Provides patient education regarding disease processes and good health habits.
5. Provides consultation and back-up for mid-level providers and team members.
6. Provides supervision, direction, and support to mid-level providers and nursing support personnel when requested.
7. Orders and evaluations appropriate laboratory and x-ray studies.
8. Provides on-call coverage on a schedule, rotating basis with other medical providers.
9. Assists in the implementation of the Center's quality assurance program. Attends all required meetings including Quality Assurance Committee meetings.
10. Prepares for Mutual Goal Setting sessions with supervisor and accomplishes goals as they are set.
11. Works in accordance with the organization's mission statement as published by the Directors.

ADDITIONAL RESPONSIBILITIES:

1. Serves as preceptor for medical students, residents, nurse practitioners, and other health professionals in training as requested.
2. Participates in medical center and community education activities and continuing education programs. Assists in community health screening and disease prevention activities.
3. Participates in community and medical society activities when appropriate.
4. Attends hospital medical staff meets as required to maintain hospital privileges.
5. Utilizes appropriate channels to report pertinent information in a timely manner.
6. Interacts effectively with patients, families, clinic team members, and others.
7. Maintains confidentiality of information.
8. Demonstrates professionalism in appearance and behavior.
9. Completes delegated activities, projects, and committee functions with appropriate time span.
10. Expected to participate in employee relations and community relations activities conducted to enhance the success and mission of the medical center.
11. Expected to take an active role in appropriate professional organizations.

QUALIFICATIONS INCLUDE, BUT NOT LIMITED TO:

1. Demonstrated ability to work with patients and staff professionally and tactfully.
2. Ability to work independently as well as part of a professional team.
3. Professional and business-like in appearance and demeanor.
4. Licensed Medical Doctor or Doctor of Osteopathy with post-graduate training or experience in one of the primary care specialties.
5. Board certification of board eligibility required.

WORKING CONDITIONS:

Work areas are inside, in a controlled environment with light to moderate background noise.

Positions requires travel between the medical center and local hospital for rounds and meetings

Supervisor: _____

Date: _____

Employee: _____

Date: _____

I have reviewed the above and by my signature indicate that I understand the responsibilities of the position and feel that I can adequately perform the duties listed